

Joe Lombardo
Governor

Richard Whitley, MS
Director



DEPARTMENT OF HEALTH AND HUMAN SERVICES

AGING AND DISABILITY SERVICES DIVISION
Helping people. It's who we are and what we do.



Dena Schmidt
Administrator

Job Announcement

ADULT RIGHTS SPECIALIST 1

POSITION DESCRIPTION

Aging and Disability Services Division (ADSD) is recruiting for multiple Adult Rights Specialist 1 positions for Adult Protective Services (APS) and Long-Term Care Ombudsman (LTCO) in Las Vegas, Reno, Carson City and Elko, Nevada.

Adult Rights Specialists provide assistance and advocacy to older persons (adults 60 and older) and adults with intellectual, physical, or related disabilities to enhance their health, safety welfare and rights.

Under general supervision, incumbents perform the full range of duties described in the series concept and provide assistance to clients residing in the community or who reside in facilities such as skilled nursing group homes, homes for individual residential care, and assisted living facilities to improve their quality of life, health, safety, and welfare. Work at this level is characterized by the complexity of the cases assigned, problem-solving, resources identification and referral, technical assistance for paid providers, and may include follow-up to ensure individuals receive appropriate services.

MINIMUM QUALIFICATIONS

EDUCATION AND EXPERIENCE: Bachelor's degree from an accredited college or university in social work, psychology, sociology or related social science or human services field, and one year of paraprofessional experience that included the application of rules and regulations, interviewing and eliciting information, identifying service needs, researching and resolving complaints, writing business correspondence, and public speaking; OR graduation from high school or equivalent education and three years of paraprofessional experience that included the application of rules and regulations, interviewing and eliciting information, identifying service needs, researching and resolving complaints, writing business correspondence, and public speaking; OR one year as a Family Services Specialist 2 in Nevada State service; OR an equivalent combination of education and experience as described above.

BENEFITS

Public Employees Benefits Program: <http://pebp.state.nv.us>

Public Employees Retirement System: <http://www.nvpers.org>

Deferred Compensation

Generous annual leave, Sick leave benefits, Paid leave for 11 holidays. Flexible and regular weekday schedules available.

Statewide opportunities for promotion, growth, and continuity of employment.

Training opportunities including The Certified Public Manager (CPM) Program, Employee Assistance Program.

HOW TO APPLY

Go to NVAPPS: <http://nvapps.state.nv.us/NEATS/admin/Home.aep>

Select the JOBS tab on the home page and create an account by clicking on "Register".

- Instructions on creating your profile [NVAPPS Instructions Page](#)

Find your job by entering the job title on the "search phrase" box or search by filtering the geographical location.